

Horizon Japan International School Parent-Teacher Association

September 30, 2008

Dear Horizon Parents:

We are writing to explain some further details regarding World Teachers Day and ask your opinion for use of PTA funds.

Thank you to everyone who responded so generously to help out with World Teacher's Day next Monday, October 6. We will be contacting volunteers individually.

This is the first time that HJIS has celebrated World Teacher Day. It is a special day set aside to recognize the hard work and dedication of our teachers. The entire school can say thank you together. This may not be a common event in Japanese schools, but for many of us from other countries, this is a yearly celebration. We hope this day will become a yearly way for the entire school to say thank you to the people who help our children daily.

As this is the first year, it has taken some additional time to organize our activities and estimate our budget. In order to purchase flowers for the teachers as well as extra items for the lunch such as plates, etc., we will need to spend 500 yen per child.

The PTA would like your approval to use PTA funds for this day. We ask that each family returns the sheet below either by email or in paper this week. If a majority of parents approve the expense from PTA funds, we will use available PTA funds to make the purchases. If a majority of parents do not approve of the expense from PTA funds, then we will need to collect 500 yen per student next week.

Please reply by Friday, October 3rd. We will let you know the results as soon as possible.

Thank you for your time and support of HJIS!

Sincerely,

Yokohama PTA Board Members
Reply to : ptayokohama@horizon.ac.jp

Child's Name _____ Grade _____

The PTA would like to use PTA funds to pay for World Teacher's Day expenses of 500 yen per child.

I approve _____ I do not approve _____